

# *The Nutcracker*

## Parent/Volunteer Form

Please complete the information below and turn in to table #2 at the audition. You can also turn the form in to the office or place it in the tuition mail slot outside the office.

**Below are the areas where help is needed. Please check your area/s of interest on the second page (you may choose more than one):**

**Costumes: Here are some of the areas where help with costumes is needed; you do not have to help in all of them. (emails will be sent with available opportunities to help)**

Help with fittings – handing out, labeling, and hanging costumes; writing down notes for alterations.

Machine sewing and or hand sewing

Pack costumes to go to theatre the Saturday before the show.

Pack costumes at the theatre after final performance on Sunday.

Unpack and put up costumes at the dance center Sunday after final performance.

**Dressing Room / Security Volunteer Coordinator:** Check Sign Up Genius and make sure slots are getting filled. Email parents and remind to sign up. Check each night of production week to be sure volunteers are in place. (The Costume Mistress will help you with this.)

**Dressing Room:** Chaperone dancers & help with dressing, hair, and makeup. Bring the dancers up to stage and taking them back to the dressing room.

**Security:** Someone to watch the door/stairwell, make rounds in the dressing room hallway, and generally make sure all dancers are safe. (This is a great place for dads to help.)

**Cast Party:**

Organize and plan the party. (This can be one person or a “committee”)

Help with set-up and clean-up.

**Merchandise:** help organize, price, and sell items at performances

**Backstage: **\*\*This requires some heavy lifting\*\*****

Move sets and props on and off the stage

\*Must be able to attend rehearsals during production week to learn how, where, and when to move the sets/ props.

Move sets/props/costumes from the warehouse and studios to the theatre the Saturday and/or Sunday before the show.

Move sets/props/costumes back to the warehouse and studios Sunday after the last performance.

# ***The Nutcracker***

## Parent/Volunteer Form

Please check below where you are interested in helping. You may check more than one. Keep the first page for your information.

**\*All Parent/Volunteers are required to pass a SLED background check through Ballet Spartanburg BEFORE being allowed to assist in the production. The necessary forms can be obtained, and your completed paperwork submitted, through Ballet Spartanburg's Administration Office. All information is kept strictly confidential.**

- Costumes**
- Dressing Room / Security volunteer coordinator**
- Dressing Room**
- Security**
- Cast Party:**
  - Organize and plan the party. (This can be one person or a "committee")
  - Help with set-up and clean-up.
- Merchandise**
- Backstage**

Parent Name: \_\_\_\_\_

Dancer's Name: \_\_\_\_\_

Parent's Phone: \_\_\_\_\_

Volunteer's Email: \_\_\_\_\_